

## Live Art Dance IT Intern 2019 Summer Position

Live Art Dance seeks an IT Intern for a full-time (30 hours per week), ten week contract beginning Monday, June 17, 2019 and ending Friday, August 23, 2019.

As a key presenter and advocate for contemporary dance, Live Art Dance is the only company east of Quebec to program an annual series of nationally and internationally recognized artists. Live Art has distinguished itself as a premiere dance presenter and has anchored Halifax's presence on the international dance-touring map.

### Responsibilities:

The IT Intern will support Live Art's permanent staff in the planning and implementation of the upcoming season. Responsibilities will include updating and maintaining the SUMAC database with all relevant upcoming season data, formatting images for use on web based platforms, updating the website (Wordpress), integrating the ticketing component of the website with the database, assisting with social media updates, and troubleshooting IT issues as required.

This position is funded through Canada Summer Jobs and is designed to provide training and experience in IT & Social Media administration. The successful candidate will gain career-related work and practical experience in correlating their IT skills in a thriving business environment. The IT Intern will earn \$12/hour and work 4 days a week at the Live Art Dance office on Quinpool Road.

### Qualifications:

The ideal candidate will be a post-secondary student in an IT management, development, web design or database management, with a demonstrated interest in the arts, good computer and organizational skills, excellent attention to detail, and the ability to work independently as well as under supervision.

### Eligibility:

To be eligible for the position, applicants must:

- be between 15 and 30 years of age at the start of the employment;
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act; and
- be legally entitled to work in Canada in accordance with relevant provincial/territorial legislation and regulations.

### To Apply:

Email your resume and cover letter by May 17 to [outreach@liveartdance.ca](mailto:outreach@liveartdance.ca). Please use "IT Intern" as the subject of your email.